



**Fremont Cemetery Trustees
Meeting Minutes
November 12, 2014, 2014**

Present: Cemetery Trustees Leon Holmes, Jr., Steve Harms, Matthew Thomas and recording Secretary Meredith Bolduc.

The meeting was called to order at 4:00 pm in the basement meeting room of the Fremont Town Hall.

Mr. Harms motioned to accept the minutes of the October 6, 2014 meeting as written. Motion seconded by Mr. Thomas with favorable vote.

Old business

VILLAGE CEMETERY

Well pump/water lines:

K.P. Electric has completed the electric work for the water lines at the Village Cemetery and Mr. Pitkin has confirmed that the estimate invoice received in July of \$769.03 is also the correct cost for the project.

Mr. Holmes made the motion to authorize payment of \$769.03 from the Equipment Hire Line of the Cemeteries budget to K. P. Electric as per the July 19, 2014 invoice #5229. Motion seconded by Mr. Harms with unanimous favorable vote.

Mr. Holmes said he will drain the water tank.

Cemetery Walls - east (Brentwood) end.

Estimates received:

- Ken Fife of Twin Elms Landscape = verbal estimate of \$3,000 to repair the walls in the cemetery which would include using Town equipment if needed.
- Steve Tomacz = written estimate of \$5,115.50.

Mr. Holmes said there will be another quote coming.

Southwest wall near Nelson lot:

Mrs. Bolduc said that on October 14, 2014 she contacted David Nelson to let him know that the Cemetery Trustees are all in favor of the repairs he proposes to do to the wall at the Nelson lot in

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the Village Cemetery. She sent the liability waiver form for him to sign and return and she has not heard back from him. She will contact him again.

LEAVITT CEMETERY

Mr. Holmes said more gravel will need to be purchased to connect roadways between Sections C & D.

The Trustees looked over the Leavitt Cemetery survey layout and decided to eliminate lot #56 in Section A and lot #1 in Section C because those lots are on the ends of the drive making a tight turn for vehicles. So the total lots that have now been eliminated from the survey layout are:

Section A = #56

Section B = #25 and #74

Section C = #1, #25 and #74

HOYT CURRIER CEMETERY

Gate:

Mr. Holmes reported that Bob Henderson will have the gate for the Hoyt Currier Cemetery done soon and will submit the invoice for \$350 (which includes installation).

NEW SIGNS

Mr. Thomas showed pictures of the new Cemetery signs that were purchased by the 250th Committee and said he will pick them up on Friday. Mr. Harms said he has the galvanized posts. Mr. Holmes said he will pick up the hardware needed to attach the signs to the posts.

CEMETERY ORDINANCE & GENERAL REQUIREMENTS

The Trustees did not discuss amendments to the Cemetery Ordinance. This will be on the agenda for the next meeting.

New business

BUDGET EXPENDITURE

The Trustees received and reviewed the Cemeteries Budget Expenditure for January 1 – November 12, 2014. It was current except for 17 hours that Jess Downing has not turned in for the mowing/wages line. It was noted that there should be approximately \$300 to \$400 left (bottom line) at the end of the year that could be used for purchasing loam and/or gravel.

CORRESPONDENCE:

There was no incoming correspondence.

Due to scheduling conflicts for December 1, 2014, the next Cemetery Trustees meeting will be at 4:00 pm on Tuesday December 2, 2014.

At 5:00 pm Mr. Harms made the motion to adjourn the meeting. Motion seconded by Mr. Holmes with unanimous favorable vote.

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Respectfully submitted,

Meredith Bolduc, Recording Secretary

Action items:

Bolduc:

- Give the Pitkin invoice to Heidi for payment.
- Contact Dave Nelson about repairs to the wall at Village Cemetery.

Thomas:

- Pick up the new Cemetery signs on Friday.

Holmes:

- Drain the water tank at the Village Cemetery
- Pick up hardware for signs